### **Privacy Policy**

CothiBridge Show is a registered charity and limited company (Charity Reg. No. 1171420/Company Reg No.05631626). This privacy policy explains how we use any personal information we collect about you when you use the show ground or our website.

## What information do we collect about you?

We collect information about you when you exhibit with us, sponsor with us, place an order for a trade stand with us, or hire our showground and facilities. The information we collect will include name, title, postal address, telephone number and/or email address.

By submitting your personal information, you agree to transfer, storage and processing of your information. We will take all steps reasonably necessary to ensure that your data is treated securely and in accordance with this privacy policy.

From time to time, photographs of you may be taken at CothiBridge Showground during an event, with your consent.

If you give permission to CothiBridge Show for your photograph, information, results and details, to be used in media publications (e.g. local newspapers, local magazines) and other promotional material for which it may be suitable, you will be asked to confirm your consent. Any images will be held and used in publicity for up to 5 years.

Your information to include name, address, telephone number and/or email address will be retained by us and used in accordance with our privacy policy for two years.

## How will we use the information about you?

We collect information about you to process your sponsorship, your order for a trade stand, your order for use of the showground and its facilities, and also to process your exhibit details.

If you agree, we shall pass on your results to affiliate societies that may be relevant to your exhibit, so that your results may be published by them.

CothiBridge Show will not share your information for marketing purposes with companies or societies outside CothiBridge Show. We will not disclose any of your personal identifiable information to anyone else without your express permission to do so, unless we believe that we should do so to comply with the law.

## Marketing

We would like to send you information about up and coming events at CothiBridge Showground which may be of interest to you. If you have consented to receive marketing, you may opt out at a later date.

You have a right at any time to stop us from contacting you for marketing purposes.

If you do not wish to receive any marketing material or communications after you submit your details, please contact us using the details below indicating if you do not wish to be contacted for one or more of these marketing purposes and/or via particular forms of communication e.g. email or telephone.

# Access to your information and correction

You have the right to request a copy of the information that we hold about you. If you would like a copy of some or all of your personal information, please email or write to us, details are below.

We want to make sure that your personal information is accurate and up to date. You may ask us to correct or remove information you think is inaccurate.

Also, if you change your mind about being contacted by us in the future, or change address, or if any information that we hold about you is inaccurate or out-of-date, please let us know by emailing or writing to us at the contact details below.

#### Other websites and other affiliates

Our website contains links to other websites. This privacy policy only applies to this website so when you link to other websites you should read their own privacy policies.

Below is a list of all affiliate societies who publish results from competitions held on CothiBridge Showground. If you have consented to us passing on your personal details and results, you will need to contact staff from the relevant society or access their website for their privacy policy. Our Privacy Policy does not apply to their use of your information:

**WPCS BSPS** CHAPS UK SHETLAND PONY SOCIETY **BRITISH SHOWJUMPING** SIMMENTAL SOCIETY WELSH BLACK CATTLE SOCIETY SOUTH WALES WELSH BLACK BREEDER'S SOCIETY CHAROLLAIS SHEEP SOCIETY CARMARTHENSHIRE YFC OFFICE THE FARMERS GUARDIAN CARMARTHEN JOURNAL NANTGAREDIG PRIMARY SCHOOL **APHA LOCAL AUTHORITIES** TRADING STANDARDS

# Changes to our privacy policy

We keep our privacy policy under regular review and we will place any updates on this web page. This privacy policy was last updated on 16<sup>th</sup> of March 2018

#### How to contact us

Please contact us if you have any questions about our privacy policy or information we hold about you:

\*by email secretary@cothibridgeshow.cymru

\*or write to us at Llys Egwad, Llanegwad, Carmarthen SA32 7NJ